

Expression of Interest
for
Management and Operation of the Bamboo Round Stick Common Facility Centre at Kumarghat, Unakoti
District

Tripura Bamboo Mission invites Expression of Interest for Management and Operation of the Bamboo Round Stick CFC at Kumarghat, Unakoti Tripura in prescribed format from registered cooperative/societies involved in bamboo stick business in India.

Detail document can be downloaded from www.tripurabamboo.com and last date for submission of proposal is 31st March 2017.

Tripura Bamboo Mission
Mission Director
Dasgupta Villa, 1st Floor, North Side of Governor's house,
PO-Kunjaban, Agartala-799006,

Expression of Interest (Eoi)

**Operation and Management of the Bamboo Round Stick Common Facility Centre
at Kumarghat Industrial Estate, Kumarghat, Unakoti District**

For

Tripura Bamboo Mission

(A society registered under Societies Registration Act, 1860)

(By the Dept of Industries & Commerce, GoT)



**Dasgupta Villa, North Side of Governors House,
Kunjaban, Agartala, Tripura**

With the financial support of Govt of Tripura

**Last Date for Receipt of Document: 31st March, 2017, 4:00 AM
Date & Time of Opening: 31st March, 2017, 4:00 PM**

Expression of Interest

Management and Operation of Bamboo round stick Common Facility Centre

Tripura Bamboo Mission, under the Dept of Industries & commerce, Govt of Tripura is committed for the development of bamboo sector in the state through various interventions starting from bamboo plantation to creation of production infrastructure to promote bamboo industry in the State. It has been working in a cluster development approach since April 2017, and IL&FS Clusters, New Delhi is the implementing partner.

Traditionally, Tripura used to be the biggest producer and supplier of Bamboo stick for the incense industry of India. With change in technology and international trade regime, the incense sector in India has undergone a sea change and the bamboo stick producers of the state have suffered a huge loss. The bamboo stick sector in India needs high investment and latest technology which the Tripura Artisans are not able to afford. The production of bamboo stick has come done drastically over the last few years and a large number of artisans lost their livelihood. On this contest, the Govt of Tripura, through TBM, has set up one Common Facility Centre for bamboo round stick production at Kumarghat, Unakoti district.

The centre is spread in two acre of land in six building of 17,560 sq ft build up area. The facility contains following machines to support the production of the 62.5 mt of round stick per month with one shift operation.

1	Name of Having Bamboo processing Machines	No of Machines
2	Bamboo Cross Cut Machine	12
3	Bamboo Manual Splitter Machine (4')	5
4	Bamboo Thick Slicer Machine (Heavy Duty)	36
5	Bamboo Round Stick Making Machine	51
6	Bamboo Stick Sizing Machine	12
7	Bamboo Stick Polishing Machine (Small)	12
8	Tool & Cutter Grinder Machine (T.C.)	12
9	Welding machine	1
10	Weighing machine	12

It is expected that the facility will be able to provide job opportunity for 600 bamboo round stick artisans working around Kumarghat Bamboo stick cluster who were earlier involved in bamboo stick production in their house.

TBM is interested to provide this facility to suitable cooperative/society for operation and maintenance of the CFC and providing employment and services to the local bamboo stick artisans in a professional manner based on market driven economics. The operation and management of the facility will be extended for a three years period initially and can be extended further based on the performance of the society/cooperative.

Scope of Work:

The society/cooperative has to make the CFC operational with its own investment towards working capital, maintenance of the machines and support and manage the workforce. If required it can deploy additional machines, tools etc for optimizing the operation. It shall be responsible for

- Procurement of raw material on its own expenses
- Engagement of work force as per the market rate as employ or as work contract
- Marketing/selling the produce
- Arranging working capital for day to day operation and Management
- Engage the required technical manpower for machine operation and Maintenance
- Replace and repair the machines, its spare part etc
- Pay all the tax, fee etc if any applicable for operation like-Electric, water bill
- Follow all the statutory obligations related to operation of the set up including safety and security measures
- Pay the Security deposit/rental charge for the CFC to TBM on monthly basis

Eligible Criteria:

The society/cooperative must fulfil the following criteria for successfully participation in the selection process

- Shall be involved in production and marketing of bamboo stick in India
- Shall have an annual audited turnover of Rs 2.5 Crore during the last three years from the bamboo stick business
- Shall be able to manage and provide services to 600 local artisans involved in bamboo stick making.
- Shall be able to mobilize the working capital of Rs 1.3 crores
- Shall be able to pay a minimum of Rs 4.5 lakhs as Non-refundable security deposit
- Shall be able to pay Rs 1.20 lakhs as monthly fee for the

Terms of Reference

- The cooperative/society shall not be allowed to remove any machine/equipment from the CFC without prior permission of Tripura Bamboo Mission
- It can add/include any machine/equipment etc at the CFC with prior permission of TBM
- It must maintain one asset register at the CFC for all such changes with proper approval of TBM.
- The additional machine/equipment/facility created by the society /cooperative shall be from its own fund
- TBM official shall be allowed to do one monthly/quarterly/annual audit on the available of machines/equipments etc at the facility
- TBM shall not control the functioning of the society/cooperative on day to day basis.
- TBM shall be allowed to organize training/exposure program to the CFC for the other cooperative/society/entrepreneurs/artisans/govt official etc
- The non-refundable deposit must be paid on signing of the agreement
- The monthly fee must be paid on beginning of every month
- Penalty shall be charged for delay in payment of monthly fee
- Any loss/damage/removal of machine from the CFC shall be recovered from the society/cooperative based on the actual cost.
- The machines provided by the TBM shall be maintained by the cooperative/society on its own
- Replacement of spare part shall be responsibility of the cooperative/society on its own expenses.
- The last date for submission of the documents is 31st March 2017, 4.00 P.M.
- All forms must be fill up and submit at TBM office by courier or by post.
- Mere application doesn't guarantee the eligibility of the agency.
- Tripura Bamboo Mission, reserves the right to accept or reject any or all the application without assigning any reason thereof.
- No communication shall be entertained over telephone, FAX, e-mail or in person.

Award criteria, award of contract:

The Tripura Bamboo Mission reserves the right to accept or reject any proposal, and to annul the solicitation process and reject all proposals at any time prior to award of contract, without there by incurring any liability to the affected organization or any obligation to inform the affected Organization or organizations of the grounds for the organization's action.

Documents to be submitted:

1. Audited Balance sheet of the cooperative/society for the last 3 years
2. Annual report of the cooperative/society for the last 1 year.
3. Copy of Sale tax registration/PAN/TAN/TIN/registration certificate etc

4. Application form along with the credentials of the cooperative/society as enclosed
5. Financial consideration for operation and management of the facility

Format for submission of the Expression of Interest documents:

1. Application Letter

<<to be printed on Organization letterhead >>

To
The Mission Director
TRIPURA BAMBOO MISSION
Dasgupta Villa, near Governor House
Kunjaban, Agartala-799006

Subject: Offer in response of Expression of Interest for Management and Operation of the bamboo round stick CFC at Kumarghat, Unakoti, Tripura

Sir,

We, hereby, express our interest in managing and operating the bamboo round stick CFC at Kumarghat, Unakoti, Tripura as per the terms and conditions expressed in the notification. We are also ready to pay the required fee and deposit for availing the facility as per the format enclosed separately.

(Signature of Bidders with Seal)

2. Eligibility of the cooperative/society

<<to be printed on Organization letterhead >>

Submitted to Tripura Bamboo Mission

Sl No	Particular	
1	Name of the cooperative/society	
2	Status of the organization with details of address with phone & FAX number	
3	Chief Functionary of the Organization and Nodal Contact Person:	
4	Détail of ownership structure and directors /key management	
5	Past experience on bamboo stick production and marketing	
6	Detail of PAN, TAN, TIN, VAT etc	

Date:

Name of Authorized Signatory

Signature

3. Financial Consideration

<<To be provided in Organization Letterhead>>

Name of the cooperative/society:

Complete address:

Name of Contact person:

Contact Detail:

1. Proposed financial consideration

Sl. No.	Item description with Technical Specification	Minimum amt in Rs	Our offer
1	Non-refundable Deposit for availing the facility	450,000	
2	Monthly utilization fee for the facility	120,000	

Date:

Name of Authorized Signatory

Signature