

# **EXPRESSION OF INTEREST (EoI)**

**Operation and Management of the Bamboo Round Stick Common Facility Centre (Shed no.1,2,3 & 7) at Kumarghat Industrial Estate, Kumarghat, Unakoti District**

**For**

**Tripura Bamboo Mission**

**(A society registered under Society Registration Act, 1860)**

**(By the Department of Industries & Commerce, Government of Tripura)**

**TIDC Ltd Building , Shilpa Nigam Bhawan, Khejurbagan P.O:-  
Kunjaban, Near Ginger Hotel, Agartala, Tripura(West),  
Pin:-799006**

**With the financial support of Government of Tripura**

Last date of receipt of Documents : 25-05-2018 at 4.00 PM

Date & time of opening : 25-05-2018 at 4.00 PM

## **Expression of Interest**

Management and Operation of the Bamboo Stick Common Facility Centre at Kumarghat , Unakoti District.

Tripura Bamboo Mission invites Expression of Interest for management and Operation of the Bamboo Round Stick CFC at Kumarghat , Unakoti Tripura in prescribed format from registered Cooperative /Societies/Individual Units involved in Bamboo Stick business in India. Details documents can be downloaded from [www.tripurabamboo.com](http://www.tripurabamboo.com) and [www.tripurainfo.com](http://www.tripurainfo.com). Last date for submission of proposal is 25<sup>th</sup> May,2018.

**(Mission Director)**  
Tripura Bamboo Mission  
TIDC Ltd Building  
Shilpa Nigam Bhawan, Near Ginger Hotel  
P.O:- Kunjaban, Agartala, Tripura(west)  
Pin:-799006

## **EXPRESSION OF INTEREST**

### Management and Operation of the Bamboo Round Stick Common Facility Centre

Tripura Bamboo Mission, under the Department of Industries & Commerce, Government of Tripura is committed from the development of bamboo sector in the state through various interventions starting from bamboo plantation to creation of production infrastructure to promote bamboo industry in the State.

Traditionally, Tripura used to be the biggest producer and supplier to Bamboo stick for the incense industry of India. With change in technology and international trade regime, the incense sector in India has undergone a sea change and the bamboo stick producers of the state have suffered a huge loss. The bamboo stick sector in India needs high investment and latest technology which the Tripura Artisans are not able to afford. The production of bamboo stick has come down drastically over the last few years and a large number of artisans lost their livelihood. On this context, the Government of Tripura, through TBM, has set up one Common Facility Centre for bamboo round stick production at Kumarghat, Unakoti District.

The centre is spread in two acre of land in 4 Sheds( Shed no.1,2,3 & 7) of 252 Sq. Mt build up area of each building. The facility contains following machines to support the production of the 10.425 MT of round stick per month with one shift operation.

Shed No. 1

Sl. No.	Name of Having Bamboo processing Machine	No. of Machines
1	Cross Cutting machine	2
2	Splitting machine(Manual)	0
3	Slivering machine	6
4	Round Stick Machine	8
5	Stick Sizing machine	2
6	Stick Polishing machine	2
7	Weighing Machine	1
8	Tool Cutter Machine	2
Total		23

Shed No. 2

Sl. No.	Name of Having Bamboo processing Machine	No. of Machines
1	Cross Cutting machine	2
2	Splitting machine(Manual)	1
3	Slivering machine	6
4	Round Stick Machine	8
5	Stick Sizing machine	2
6	Stick Polishing machine	2
7	Weighing Machine	1
8	Tool Cutter Machine	2
Total		24

Shed No. 3

Sl. No.	Name of Having Bamboo processing Machine	No. of Machines
1	Cross Cutting machine	2
2	Splitting machine(Manual)	1
3	Slivering machine	6
4	Round Stick Machine	8
5	Stick Sizing machine	2
6	Stick Polishing machine	2
7	Weighing Machine	2
8	Tool Cutter Machine	2
Total		25

Shed No. 7

Sl. No.	Name of Having Bamboo processing Machine	No. of Machines
1	Cross Cutting machine	2
2	Splitting machine(Manual)	1
3	Slivering machine	6
4	Round Stick Machine	8
5	Stick Sizing machine	2
6	Stick Polishing machine	2
7	Weighing Machine	2
8	Welding Machine	1
8	Tool Cutter Machine	2
Total		26

It is expected that the facility will be able to provide job opportunity for 600 bamboo round stick artisans working around Kumarghat Bamboo stick cluster who were earlier involved in bamboo stick production in their house.

TBM is interested to provide this facility to suitable cooperative/society/**Individual Units** for operation and maintenance of the CFC and providing employment and services to the local bamboo stick artisans in a professional manner based on market driven economics. The operation and management of the facility will be extended for a three years period initially and can be extended further based on the performance of the society/cooperative/**Individual Units** .

Scope of Work:

The society/cooperative/**Individual Units** has to make the CFC operational with its own investment towards working capital, maintenance of the machines and support and manage the workforce. If required it can deploy additional machines, tools etc. for optimizing the operation. It shall be responsible for :

- ❖ Procurement of raw material on its own expenses.
- ❖ Engagement of work force as per the market rate as employ or as work contract.
- ❖ Marketing/selling the produce.. Arranging working capital for day to day operation and Management.
- ❖ Engage the required technical manpower for machine operation and maintenance.
- ❖ Replace and repair the machines, its spare parts etc.
- ❖ Pay all the tax, fee etc. if any applicable for operation like electric, water bill
- ❖ Follow all the statutory obligations related to operation of the set up including safety and security measures.
- ❖ Pay the security deposit/rental charge for the CFC to TBM on monthly basis.

### **Eligible Criteria :**

The society/cooperative/**Individual Units** must fulfil the following criteria for successfully participation in the selection process

- ❖ Shall be involved in production and marketing of bamboo stick in India
- ❖ Shall be able to manage and provide services to local artisans involved in bamboo stick making
- ❖ Shall be able to pay a minimum of Rs. 0.75 Lakh as non-refundable security deposit for each shed.
- ❖ Shall be able to pay Rs. 0.16 Lakhs as monthly fee for each shed.
- ❖ Shall able to deposit Rs.1.6 Lakhs as refundable security deposit for each shed.

## Terms of Reference :

- ❖ The cooperative/society/**Individual Units** shall not be allowed to remove any machine/equipment from the CFC without prior permission of Tripura Bamboo Mission.
- ❖ It can add/include any machine/equipment etc. At the CFC with prior permission of TBM
- ❖ It must maintain one asset register at the CFC for all such changes with proper approval of TBM. The additional machine/equipment/facility created by the society/cooperative/**Individual Units** shall be form its own fund.
- ❖ TBM official shall be allowed to do one monthly/quarterly/annual audit on the available of machines/equipments etc at the facility.
- ❖ TBM shall not control the functioning of the society/cooperative/**Individual Units** on day to day basis.
- ❖ TBM shall be allowed to organize training/exposure programme to the CFC for the other cooperative/society/entrepreneurs/artisan/govt official etc.
- ❖ The non refundable deposit must be paid on signing of the agreement
- ❖ The monthly fee must be paid on 10<sup>th</sup> of every month
- ❖ Penalty shall be charged @ 2% for delay in payment of monthly fee
- ❖ Any loss/damage/removal of machine from the CFC shall be recorded from the society/cooperative/**Individual Units** based on the actual cost.
- ❖ The machines provided by the TBM shall be maintained by the cooperative/society/**Individual Units** on its own. Replacement of spare part shall be responsibility of the cooperative/society/**Individual Units** on its own expenses.
- ❖ The last date for submission of the document is 25-05-2018 at 4.00 P.M.
- ❖ All forms must be fill up and submit at TBM office by courier or by post.
- ❖ Mere application does not guarantee the eligibility of the agency.
- ❖ Tripura Bamboo Mission, reserves the right to accept or reject any or all the application without assigning any reason thereof.
- ❖ Non communication shall be entertained over telephone, FAX, e-main or in person.

## Award Criteria, Award of Contract :

The Tripura Bamboo Mission reserves the right to accept or reject any proposal and to annual the solicitation process and reject all proposals at any time prior to award of contrast, without there by incurring any liability to the affected organization or any obligation to inform the

affected organization or organizations of the grounds for the organisation's action.

**Documents to be submitted :**

1. Copy of sales tax registration/PAN/TAN/TIN/registration certificate etc.
2. Application form along with the credentials of the cooperative/society/**Individual Units** as enclosed.
3. Financial consideration for operation and management of the facility.



**Format for submission of the Express of Interest documents :**

1. Application Letter :  
(to be printed on organization letter-head)

To  
The Mission Director, TRIPURA  
BAMBOO MISSION, Dasgupota Villa,  
near Governor House. Kunjaban :  
Agartala-799006

Sub : Offer in response of Express of Interest for Management and Operation of the bamboo rounded stick CFC(Shed no.1,2,3 and 7) at Kumarghat, Unakoti Tripura.

Sir,  
We, hereby, express our interest in managing and operating the bamboo round stick CFC at Kumarghat, Unakoti, Tripura as per the terms and conditions expressed in the notification. We are also ready to pay the required fee and deposit for availing the facility as per the format enclosed separately.

(Signature of Bidders with seal)

**2. Eligibility of the cooperative/society:**

(to be printed on organization letter-head)

Submitted to Tripura Bamboo Mission.

Sl.No	Particular	
1	Name of the cooperative/society/ <b>Individual Units</b>	
2	Status of the organization with details of address with phone & FAX number	
3	Chief functionary of the organization and Nodal contract person	
4	Detail of ownership structure and directors/key management	
5	Past experience on bamboo stick production and marketing	
6	Details of PAN, TAN, TIN,VAT etc.	

Date :

Name of Authorized Signatory

Signature

### 3.Financial Consideration :

(To be provided in organization letter-head)

Name of the Cooperative/society/**Individual**

**Units :**

Complete Address :

Name of contact person :

Contact detail :

1.Proposed financial consideration:

Sl. No	Item description with technical specification	Minimum amt. in Rs.	Our offer
1	Non-refundable deposit for availing the facility for each Shed	Rs. 75,000/-	
2	Monthly utilization fee for the facility for each shed	Rs. 16000/-	

Date :

Name of authorized signatory

Signature

